

BAAQMD Employees' Association

375 Beale Street Suite 600

San Francisco, CA 94105



“Final EA Board Meeting Minutes approved by the BAAQMD EA Board on June 7, 2023”

05/03/2023 EA Board Meeting

1. Meeting called to Order (6 board members constitute a quorum).

- a. Roll Call (starts at 1205 pm)
 - i. Chris Coehlo (Corresponding Secretary)
 - ii. Richard Lam (Recording Secretary)
 - iii. Kennieth McKellar (President)
 - iv. Jack Connor (Vice President)
 - v. Andrea Academia (Treasurer)
 - vi. Grace Leung (Steward)
 - vii. Julius Li (Steward)
 - viii. Jimmy Cheng (Steward)
 - ix. Monte DiPalma (Steward)
 - x. Joseph Muehleck (Steward)
 - xi. Raseam Wroten (Steward)
 - xii. Raymond Salalila (Steward)
 - xiii. Irma Salinas (Guest)
 - xiv. Tamiko Endow (Guest)
 - xv. Jay Patel (Guest)
 - xvi. Marc Nash (Guest)
 - xvii. Derek Pastorino (Guest)

- b. Absent
 - i. None

2. Finance Update

- a. Balance is now at \$428,029.33.
- b. Net loss of \$4724.72.

3. Contract Negotiations

- a. District will have economic authority on May 17, a better idea economically then.
- b. So far we have been able to discuss on non-economic related items.
- c. District agreed to add 2 stewards to the EA.
- d. District moved meeting from May 2 to May 4.
- e. Board will be updated on the status of the contract negotiations.
- f. Plan to schedule a general meeting in June to keep membership updated on contract negotiations.
- g. May need to extend current term for EA Board as election may fall into the middle of contract negotiations.

4. Social Committee

- a. Meeting discussing about picnic.
- b. We are not pursuing 6 Flags option.
- c. Doing the picnic ourselves instead of contracting out, which is a cheaper option.
- d. Asking EA Board to increase social committee budget to \$40K as a cap.
- e. Plan to have a picnic with a budget of \$10 to \$15K.
- f. Tough to find a venue for the August 19 date, so will now have to look for date in September and October.
- g. Chris motioned to increase social committee budget cap to \$30K (one-time) for the 2023 budget year.
- h. Jack seconded.
- i. Everyone except RJ Wroten in favor.
- j. RJ Wroten opposed.
- k. Ayes have it, will send this to membership vote. Chris will work on the language for the membership vote. The vote should be opened for 7 days.

5. Grievances

- a. Holidays
 - i. No update.
 - ii. Arbitrator and date set up.
 - iii. Date is in October.
 - iv. Should be a relatively easy case.
- b. Removal of bargaining unit work
 - i. No update.
 - ii. Arbitrator is being set up.
 - iii. Need to figure out a date.
- c. 160-hour leave request
 - i. Still trying to get more information on this.
- d. Class pass cancellation
 - i. Still trying to get more information on this.

6. Meet and confer update

- a. Meet and confer has been delayed a bit due to contract negotiations.

- b. Add/deletes
 - i. The District proposed some Add/deletes
 - ii. Delete 5 senior AQS in Enforcement and Compliance to 5 AQS, reducing promotional opportunity.
 - iii. Other Add/Delete please refer to Appendix A.
- c. Topics for a future meeting
 - i. Parking validation
 - 1. Benefits need to be determined going forward.
 - ii. Procedure for staff attending conference
 - 1. Staff have to pay it first then reimbursed later.
 - iii. Workplace bullying policy
 - iv. Late night work email
 - v. Engineering: no acting appointment for less than 3 weeks, and no vacation will be approved for over 3 weeks. (Tamiko Endow)

7. Other business

- a. Vote to approve the cost of renewing/upgrading our Zoom subscription
 - i. Have been doing this since the pandemic started.
 - ii. Right now only allow up to 100 participants for meeting.
 - iii. Need to upgrade so that will allow more participants.
 - iv. Cost to renew and upgrade: \$2200/year.
 - v. Bylaw only allows \$1000/year for this kind of expense.
 - vi. Monte motioned to give up to \$5000 on a Zoom subscription to hold more meeting participants.
 - vii. Jack seconded.
 - viii. All in favor.
 - ix. RJ abstained.
 - x. Ayes have it. We approved to have \$5000 for upgrading Zoom subscription.

8. Public comment

- a. Chris: letter received about inconsistent mailroom schedule causing hardship in workload. Legal, engineering, C&E being impacted by it.
 - i. Stewards should reach out to staff to see if they are impacted by this.

9. Adjournment

- a. Meeting adjourned at 12:57 pm.

Appendix A: List of Add/deletes positions

Position	Division	Add	Delete
Senior Air Quality Specialist (5)	Compliance & Enforcement		X
Air Quality Specialist I/II (5)	Compliance & Enforcement	X	
Radio/Telephone Operator	Compliance & Enforcement		X
Supervising Air Quality Specialist	Compliance & Enforcement	X	
Senior Air Quality Engineer	Engineering		X
Air Quality Specialist I/II	Engineering	X	
Staff Specialist I/II (2)	Finance		X
Accountant I/II (2)	Finance	X	
Administrative Assistant I/II	Meteorology & Measurements		X
Assistant Staff Specialist I/II	Meteorology & Measurements	X	
Assistant Air Quality Specialist I/II	Meteorology & Measurements		X
Senior Air Quality Specialist	Meteorology & Measurements	X	
Supervising Air Quality Specialist	Meteorology & Measurements		X
Principal Air Quality Specialist	Meteorology & Measurements	X	
Staff Specialist I/II	Strategic Incentives		X
Assistant Staff Specialist I/II	Strategic Incentives	X	
*Staff Specialist I/II	Technology Implementation		X
Senior Staff Specialist	Technology Implementation	X	

*Note, this is a filled position.

In addition, the following positions are new FYE23 positions that have never been filled and are being reallocated:

Position	Division	Add	Delete
Senior Advanced Projects Advisor	Administrative Resources		X
Senior Air Quality Specialist	Meteorology & Measurements		X
Air Quality Specialist I/II	Meteorology & Measurements	X	

Approval:

A handwritten signature in blue ink, appearing to read 'K. McKellar', written over a horizontal line.

Kenneth McKellar, President

_____ Richard Lam, Recording Secretary